#### Background

Each of our 7 multi storey blocks in Radnor Park contains a laundry facility on the ground floor.

Each has 2 industrial washing machines and 2 industrial tumble dryers. The purpose of this leaflet is to make sure all tenants are aware of how the laundries operate and ensure the fair and clear use of the laundry facilities.

The laundry is intended for your use only and not for that of your relatives or friends who do not live in the building.

#### **New Tenants**

New tenants will have been asked at their tenancy sign up to contact a Caretaker to be allocated a turn of the laundry. Your Caretaker can be contacted on 0141 951 1642.

#### **Existing Tenants**

Existing tenants will already be aware of their allocated laundry turn.

#### Each Turn & Laundry Cycles

You will be allocated the use of 1 washing machine and 1 dryer during your turn. Each laundry turn last for 1 hour and 15 minutes. Different degrees of washes take different times. Your turn allows you, for example, to do the following:

2 x 40°C washes (approx. 35 minutes each) OR 1 60°C wash (approx. 50 minutes) Instructions for using the machines are on display in each laundry.

#### **Additional Turns**

Should for any reason you require an additional turn, please contact your Caretaker who will allocate a spare one, however, this is subject to availability. For example, any spare turns may require to be used in the event of a breakdown of the other machine.

#### Health & Safety

- Please ensure your washing is free from sharp objects as these can damage the machines and put them out of order
- You are responsible for ensuring that all laundry surfaces, worktops, floors, walls etc. are left clean after you have used them and that any spillages are cleared immediately to prevent accidents
- Machines should not be left unattended whilst they are in use

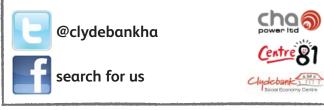




Please do not hesitate to contact the Maintenance Team if you'd like any more information.

## **Clydebank Housing Association Ltd**

77-83 Kilbowie Road Clydebank G81 1BL Tel: 0141 941 1044 E-mail: maintenance@clydebank-ha.org.uk Web: www.clydebank-ha.org.uk Fax: 0141 941 3448



If you need this leaflet on audio CD. in large print, another language or in Braille, please contact us.





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# Laundry **Procedures:** Radnor Park





This leaflet provides details on how the laundry facilities operate at the Multi Storey Flats in Radnor Park.



clydebank housing association

### Laundry Opening Hours

Monday – 8am – 5pm Tuesday – 8am – 9pm Wednesday – 8am – 5pm Thursday – 8am – 9pm Friday – 8am – 4pm Saturday - closed Sunday – closed