

Tenant Panel Annual Work Plan 2020 – Draft issued January 2020
Panel meet third Wednesday afternoon of each month



January – Wed 15/01/20 at 2.30pm	✓	February – Wed 19/02/20 at 2.30pm	✓
<ul style="list-style-type: none"> • Tenant Panel pack review – 2020 version • Response to Panel from report to Management Committee – December 2019 • Rent Setting 2020/21 		<ul style="list-style-type: none"> • Landlord’s Health and Safety Responsibilities – introduction and overview • Review of previous decisions – Void/Allocations Action Plan January 2019 • Business Plan review: <ul style="list-style-type: none"> • Mission • Objectives • Values • Performance/Targets • Priorities 	
March – Wed 18/03/20 at 2.30pm	✓	April – Wed 15/04/20 at 2.30pm	✓
<ul style="list-style-type: none"> • Landlord’s Health and Safety Responsibilities – next stage • Appraisal session – reflect on any additional training or support the Association could provide 		<ul style="list-style-type: none"> • Review of complaints per Association’s self-assurance action plan • Potential to review any ARC reporting required • Review emergency contact information per the SHR Tenant Advisers review 	
May – Wed 20/05/20 at 2.30pm	✓	June – Wed 17/06/20 at 2.30pm	✓
<ul style="list-style-type: none"> • Landlord’s Health and Safety Responsibilities – next stage • National volunteer week celebration (1-7 June) 		<ul style="list-style-type: none"> • Landlord’s Health and Safety Responsibilities – next stage 	
July - Wed 15/07/20 at 2.30pm	✓	August – Wed 19/08/20 at 2.30pm	✓
<ul style="list-style-type: none"> • Possible site visits/meet up with other Tenant Panel/Scrutiny Group 		<ul style="list-style-type: none"> • Landlord’s Health and Safety Responsibilities – potentially concluding/concluded at this stage and report prepared for MC 	
September - Wed 16/09/20 at 2.30pm	✓	October - Wed 21/10/20 at 2.30pm	✓
<ul style="list-style-type: none"> • Self-assessment process review for self-assurance statement (annual) 		<ul style="list-style-type: none"> • Agree meeting timetable for 2021 • Possible commencement of Information Technology – Website/CHA Systems/Future Option – introduction and overview 	
November - Wed 18/11/20 at 2.30pm	✓	December - Wed 16/12/20 at 2.30pm	✓
<ul style="list-style-type: none"> • Issue of annual timetable • If commenced Information Technology – Website/CHA Systems/Future Option – next stage 		<ul style="list-style-type: none"> • Christmas Lunch! 	