


**CLYDEBANK HOUSING ASSOCIATION LIMITED****TO: MANAGEMENT COMMITTEE****DATE:** 22.01.20**FROM:** FINANCE & CORPORATE SERVICES MANAGER**REF:** / FCW**SUBJECT: EXPENSE CLAIMS DECEMBER 2019**

These expenses were paid on 28/12/19 in accordance with the Association's Expenses Policy. Claim forms are available for scrutiny should there be any questions on the claims. Any discrepancies will be rectified in the following month's report/employee pay. Where overtime has been paid, this is within the budget parameters agreed by the Management Committee.

<b><u>Department &amp; Name</u></b>	<b><u>Subsistence</u></b>	<b><u>Mileage</u></b>	<b><u>Parking/ Other</u></b>	<b><u>Total</u></b>
	£	£		£
	40.44	21.60	-	62.04
	<b>40.44</b>	<b>21.60</b>	-	<b>62.04</b>

**Housing Services (Maintenance)**

	20.22	-	-	20.22
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	<b>20.22</b>	-	-	<b>20.22</b>

**Housing Services (Housing Management)**

	20.22	-	-	20.22
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	<b>20.22</b>	-	-	<b>20.22</b>

**Finance & Corporate Services**

	20.22	-	-	20.22
	60.66	-	-	60.66
	73.03	45.45	-	118.48
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	<b>153.91</b>	<b>45.45</b>	-	<b>199.36</b>

**Finance & Corporate Services (Centre 81)**

██████████	-	-	-	-
██████████	-	-	-	-
██████████	-	-	-	-
██████████	-	-	-	-
██████████	-	-	-	-
	-	-	-	-
<b>TOTAL</b>	<b>234.79</b>	<b>67.05</b>	<b>-</b>	<b>301.84</b>

**COMMITTEE**

There was a committee payment to  2 night EVH Conference £50 in total

**EMERGENCY CALL OUT - OUT OF HOURS**

There was no emergency call payments made in the month.

**FIRST AID PAYMENTS**

There were no first aid payments made in the month.

**OVERTIME PAYMENTS**

There was no overtime payments made in the month of December

**ADDITIONAL PAYMENTS AT HOURLY RATE**

There were no additional payments made in the month.

**VOLUNTEER PAYMENTS**

There were no volunteer payments made in the month.