



There will be a meeting of the Management Committee to be held on **Tuesday, 27 April 2021 at 6.30 pm by VIDEO CONFERENCING link**

Draft Agenda

Agenda Item Number	Details	Decision/ Approval required (Yes/No)	Estimated time to conclude Agenda Item	FOI info to be published on Web?
1.	Apologies	No	6.30pm	N/A
2.	Chairperson's Remarks	No		N/A
3.	Declaration of Interest	No		N/A
4.	Business Carried Over from Last Meeting	No		N/A
5.	Management Committee External Training/ Conference Feedback (if applicable)	No		N/A
6.	Secretary's Report a) Correspondence b) Share Membership Applications c) MC Membership Applications d) A Sloan Annual Audit Planning Letter – CHA* e) A Sloan Annual Audit Planning Letter – CHA Power Limited (to follow)	N/A N/A N/A Yes Yes		N/A (Per minute)
7.	Approval of Minutes & Actions Notes* a) Management Committee – 30 Mar-21* b) Housing Services S-C – 20 Apr 2021*	Yes Yes		Yes(R)
8.	Business Arising from the Minutes	Yes		N/A
9.	Ratification of all Minutes	Yes	6.50pm	N/A
10.	Staffing Report*	No	7.00pm	No(C)
11.	Development Report*	No	7.10pm	Yes(R)
12.	Cart Street – verbal update	No	7.15pm	N/A
13.	Complaints and Compliments a) Complaints for quarter (including ARC statistics) to 31 March 2021* b) Compliments for quarter to 31 March 2021*	Yes Yes	7.25pm	Yes
14.	Business Plan 2021-2026 – verbal update	Yes	7.30pm	N/A
15.	FOI – Quarter 4 Return*	No	7.40pm	Yes
16.	SHR – Covid19 Returns – to 31 March 2021*	No	7.55pm	Yes
17.	Wider Role/Centre81 Report*	No	8.00pm	Yes
18.	Customer Engagement/Communications Update *	No	8.10pm	Yes
19.	Health and Safety/Compliance Report including Risk*	No	8.15pm	Yes



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20.	Focus on Governance/Risk a) Self-Assurance Action Plan 2021 b) Notifiable Events Register* c) MC Appraisals 2021-update	No No No	8.25pm	Yes Yes(R) N/A
21.	Intranet	N/A		N/A
22.	Signing of Minutes	N/A		N/A
23.	Date and Time of Next Meeting/Training Session	N/A	8.30pm	N/A
Circulated to:	1) Mrs Kimberley Tennant (Elected Member) 2) Miss Catherine McGarrity (Casual Vacancy) 3) Mr Paul Shiach (Elected Member) 4) Mr John Hillhouse (Elected Member) 5) Mr John Calderwood (Elected Member) 6) Mr Joe O'Donnell (Elected Member) 7) Ms Doris Smith (Elected Member) 8) Mrs Grace Daly (Casual Vacancy) 9) Cllr John Mooney (Co-opted 23.09.20) 10) Cllr Marie McNair (Co-opted 23.09.20) 11) Mrs Laura Breeze (Elected Member) 12) Ms Kathleen Brown (Elected Member) Current Vacancies 1 casual, 2 co-opted Quorum Required (4 elected members) Numbers in attendance () Quorum Achieved Yes/No			

***Indicates report attached to email**

KT/LL 23.04.21