

CLYDEBANK HOUSING ASSOCIATION LTD.

TO: Management Committee

DATE: 23/04/2021

FROM: Head of Housing Services

SUBJECT: Freedom of Information Return - Quarter 4 of 2020/21 (January to March)

Purpose of report

Housing Associations have been subject to Freedom of Information legislation since 11 November 2019.

Since then we have been compiling statistical information for submission on a quarterly basis to the Information Commissioners Office (ICO). This report details the requests received as well as the responses made.

2020/21 FOI Requests Received & Responded to – Quarter 4 2020/21

<u>FOI Reference</u>	<u>Date Received</u>	<u>Subject</u>	<u>FOI mentioned by customer</u>	<u>Info held by CHA</u>	<u>Target Response Date</u>	<u>Response Date</u>	<u>Working Days to Respond</u>	<u>Within target</u>
FOI008	01/03/2021	Request for CCTV information relating to car vandalism	Yes	None	29/03/2021	03/03/2021	2	Yes

The above information was submitted to the ICO on 21 April 2021.

2020/21 FOI Requests Received & Responded to – Year to date (April 2020 to March 2021)

<u>FOI Reference</u>	<u>Date Received</u>	<u>Subject</u>	<u>FOI mentioned by customer</u>	<u>Info held by CHA</u>	<u>Target Response Date</u>	<u>Response Date</u>	<u>Working Days to Respond</u>	<u>Within target</u>
FOI002	04/07/2020	RSL statistical information	Yes	Partial	31/07/2020	28/07/2020	17	Yes
FOI006	19/10/2020	RSL statistical information	Yes	Partial	16/11/2020	28/10/2020	7	Yes
FOI007	06/11/2020	Supply of H&S equipment purchase	Yes	Partial	27/12/2020	09/11/2020	1	Yes
FOI008	01/03/2021	Request for CCTV information relating to car vandalism	Yes	None	29/03/2021	03/03/2021	2	Yes

As can be seen, one request was received during the quarter. We did not hold any information relating to the request. The information we did not hold was not legislative, nor are there any requirements for us to record, reference or report it anywhere. We have no obligation to provide or set up systems to account for information we do not currently hold. The information we did send was posted on our website for future reference.

The information on the next page confirms our submissions to the ICO:



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	<u>Submission Date</u>	<u>Submission Quarter</u>	<u>Last Modified</u>	<u>Status</u> ▼	<u>Action</u>
	21/04/2021	Jan to Mar 2021	21/04/2021	Submitted	Edit
	21/01/2021	Oct to Dec 2020	21/01/2021	Submitted	Edit
	09/11/2020	July to Sep 2020	09/11/2020	Submitted	Edit
	30/07/2020	Apr to Jun 2020	30/07/2020	Submitted	Edit
	08/04/2020	Jan to Mar 2020	08/04/2020	Submitted	Edit
	09/01/2020	Oct to Dec 2019	09/01/2020	Submitted	Edit

First 1 Last