

**MINUTES OF MEETING OF THE MANAGEMENT COMMITTEE HELD ON THURSDAY 27 JUNE 2024 DIRECTLY AFTER THE BUSINESS OF THE AGM, AT CENTRE81, 2-16 BRAES AVENUE, WHITECOOK.**

<u>ACTION</u>	
	<p><b>Present:</b> Mr J. O'Donnell Ms D. Smith Mrs C. Boyle Mr A. Blake Mr W. McGoldrick Mrs M. Richford Ms L. Dickie Mrs L. Ramsay Mr D. Adeoye Mr C. Johnson</p>
	<p><b>In Attendance:</b> Mrs L. Lees Chief Executive</p>
	<p><b>1. Apologies</b> Apologies for non-attendance were received from Mrs K. Tennant, Mr P. Shiach, Councillor Johal and Councillor Traynor.</p>
	<p><b>2. Opening remarks</b> The Management Committee noted that the Secretary was absent and requested that the Chief Executive act on his behalf until the new Chairperson had been appointed. The Chief Executive consented to this and welcomed the members to the meeting.</p>
	<p><b>3. Declaration of Interest</b> There was no declaration of interest made.</p>
	<p><b>4. Business Carried Over from the Last Meeting</b> There was no business carried over from the last meeting.</p>
	<p><b>5. Secretary's Report</b></p> <p>a) <b>Correspondence</b> There was no correspondence received.</p> <p>b) <b>Opening of Share Register</b> The reopening of the Share Membership Register was proposed by Mrs C. Boyle, seconded by Mr J. O'Donnell and unanimously approved by the Management Committee.</p> <p>c) <b>Share Membership and Management Committee Applications</b> No Share Membership applications were received for consideration.</p>
	<p><b>6. Appointment of Office Bearers</b></p> <p>a) <b>Chairperson</b> The Chief Executive asked for nominations for the above Office.</p> <p>Ms D. Smith seconded by Mr J. O'Donnell, proposed Mrs. C Boyle as Chairperson for a fourth term. There being no further nominations, this was unanimously approved by the Management Committee and Mrs. Boyle accepted the position with thanks.</p>

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	<p>At this point, the Chief Executive handed over the meeting to the Chairperson.</p> <p><b>b) Vice-Chairperson</b></p> <p>The Chairperson asked for nominations for the above Office. Mr J. O'Donnell seconded by Mrs C. Boyle proposed Ms D. Smith as Vice Chairperson for her third term. There being no further nominations, this was unanimously approved by the Management Committee and Ms Smith confirmed her acceptance with thanks.</p> <p><b>c) Secretary</b></p> <p>Nominations for the above Office were requested. Mrs C. Boyle seconded by Mrs M. Richford, proposed Mr. P. Shiach as Secretary. There being no further nominations, this was unanimously approved by the Management Committee and this would be conveyed to Mr Shiach at the earliest opportunity to confirm his acceptance.</p> <p><b>d) Treasurer</b></p> <p>Nominations for the above Office were requested. Ms D. Smith seconded by Mr J. O'Donnell, proposed Mrs K. Tennant as Treasurer. There being no further nominations, this was unanimously approved by the Management Committee and this would be conveyed to Mrs Tennant at the earliest opportunity to confirm her acceptance.</p> <p><b>7. Management Committee Membership</b></p> <p><b>a) Co-optees</b></p> <p>The Management Committee unanimously approved the appointment of Councillor Johal and Councillor Traynor as co-optees for the 2024/25 Committee session as both had indicated their wish to serve on the committee for the third of their five-year term.</p> <p><b>8. Sub-Committee membership</b></p> <p>It was noted that the Sub-Committee Chairperson and Vice-Chairperson positions would be decided upon at the first respective meetings after the AGM. The Chairperson encouraged members to join in with the Sub-Committee that meet with their interests.</p> <p>It was agreed that membership of the Sub-Committees would be raised at the next Management Committee meeting when those who are not currently in attendance would be able to decide upon their preferred sub-committee membership.</p>

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**9. Date and Time of Next Meeting/Training Session**

The Chairperson noted that due to the Summer break, no meetings would be held in July and that a new meeting schedule would be circulated to all members at the beginning of August. The Chairperson confirmed that the Chief Executive would be in touch with all newly elected members to arrange their Inductions and the issue of their iPads.

Meeting closed.

Checked by: LL

Date: 28.06.2024

APPROVED .....

PROPOSED .....

SECONDED .....

**LL**